

The Boston Club Executive Director

The Organization

The Boston Club has been a premier organization for executive and professional women for the past 45 years. Today's Boston Club is a force for change on issues important to diverse women's leadership for organizational success and for a healthy, just society. We are a unique regional community, advancing women's empowerment and careers through the lifelong leadership journey. We catalyze conversations, relationships and opportunities that matter.

The Opportunity

We seek a change champion, a proven and high-impact senior leader who can take The Boston Club into the next stage of our evolution. This executive will leverage the success of our history, build upon this legacy, and boldly advance us as we capitalize on new possibilities.

The Role

The Executive Director (ED) drives the expansion and execution of The Boston Club's vision and mission of advancing women's leadership. The ED ignites engagement of our members, creates new and cultivates existing relationships with sponsors, and builds connections with multiple external stakeholders across all sectors.

The ED reports to the Board of Directors and is responsible for advancing revenue growth, energizing stakeholders, sponsors and supporters, and building strategic partnerships. The ED has managerial responsibility for two internal staff members, contractors, and volunteers.

Highlights of key responsibilities include:

- **Advancing The Boston Club's Vision for Diversity in Women's Leadership.** (Expected through all areas of responsibility.)
- **Leading Development, Outreach and Revenue Growth.** Amplify the Club's Voice.
- **Driving Organizational Health,** including member engagement and day-to-day operations.

The Ideal Candidate

Experience: The ideal candidate will bring at least seven years of increasing successful experience in member association and/or non-profit or for-profit leadership, with an emphasis on established growth, performance, and demonstrated commitment to diversity, equity, and inclusion; and demonstrated ability to lead an organization through change. They will have a proven track record of revenue growth, fiscal management skills and business acumen.

A qualified candidate will be a change agent who has demonstrated key qualities and competencies, including but not limited to:

Leadership Ability; Building Financial Sponsorships and Supporters; Strategic Thinking and Execution; Commitment to Diversity, Equity, Inclusion and Belonging; Highest Integrity and Ethics; Financial and Organizational Management, including P&L and Budget Management;

Entrepreneurial Mindset; Appropriate Risk Taking; Agility; Vision; Excellent Interpersonal and Communication Skills.

Minimum of BA/BS or equivalent experience in non-profit management, business, finance, or economics. Demonstrated, positive impact on issues that advance women's leadership preferred.

SUBMISSION OF CANDIDACY

Qualified candidates are strongly encouraged to apply as soon as possible. Please submit your resume and cover letter addressing qualifications for the position to The Boston Club at:

INFO@THEBOSTONCLUB.COM

No telephone calls please.